eMerGE™

Access Control System
Document Number: 620-100531, Rev. B

Installation Instructions
Notices

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Standards Approvals
This equipment has been tested and found to comply with the limits for a Class A digital device, pursuant to part 15 of the FCC Rules. These limits are designed to provide reasonable protection against harmful interference when the equipment is operated in a commercial environment. This equipment generates, uses, and can radiate radio frequency energy and, if not installed and used in accordance with the instruction manual, may cause harmful interference to radio communications. Operation of this equipment a residential area is likely to cause harmful interference in which case the user will be required to correct the interference at his own expense. e3 eMerge systems are Level I UL 294 listed devices and must be installed in controlled locations.

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Notice
It is important that this instruction manual be read and understood completely before installation or operation is attempted. It is intended that the installation of this unit will be performed only by persons trained and qualified in the installation of access control equipment. The important safeguards and instructions in this manual cannot cover all possible conditions and situations which may occur during installation and use. It must be understood that common sense and caution must be exercised by the person(s) installing, maintaining and operating the equipment. This installation manual is for e3 eMerge systems.
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1.0 Introduction

This manual contains information regarding the basic installation, wiring and configuration of the e3 eMerge browser-based access control systems. Systems are available in a space-efficient and durable plastic housing or in a heavy-duty steel cabinet featuring a self-contained battery back-up with a supervised power supply. All systems use the same control panel layout and system wiring.

1.1 Access Control Overview

Access control systems are designed to monitor and control access throughout a building or restricted area. An access control system involves the use of an access device (card, PIN code, etc.), which is presented at an entry device (reader/keypad) to gain access. When access is granted, a door is unlocked for a pre-programmed amount of time and a transaction is recorded in a database for reporting or tracking purposes.

1.2 System Overview

Systems are available in a variety of models starting with one door, two reader configurations. Models can be upgraded with expanded capabilities using optional software license keys. The e3 eMerge includes Ethernet support, an integrated web server and Power over Ethernet (PoE) support.

<table>
<thead>
<tr>
<th>Specifications</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>Processor</td>
<td>Cortex 1GHz</td>
</tr>
<tr>
<td>On-board RAM</td>
<td>512MB DDR2 (333MHz)</td>
</tr>
<tr>
<td>Power</td>
<td>Regulated 12VDC @ 2A</td>
</tr>
<tr>
<td>Operating system</td>
<td>Embedded Linux</td>
</tr>
<tr>
<td>Transactions per second</td>
<td>&gt; 30</td>
</tr>
<tr>
<td>Plastic enclosure (W x H x D):</td>
<td>12.25 in x 11.1 in x 2.23 in</td>
</tr>
<tr>
<td>Steel enclosure (W x H x D):</td>
<td>17.75 in x 14.25 in x 6.5 in</td>
</tr>
<tr>
<td>Temperature specification</td>
<td>-4°F to 120°F (-20°C to 50°C)</td>
</tr>
</tbody>
</table>
1.3 Installation Overview Checklist

The following list presents the steps required for successfully installing a system.

- Mount the enclosure
- Connect the readers
- Wire the inputs and outputs
- Connect power to the system
- Obtain IP address and other TCP/IP information from network administrator
- Configure the network settings for the system
- Connect the system to a local area network (LAN)
- (Optional) Add licenses for additional doors and readers

Note: The checklist provides a logical sequence for installing a system.
2.0 Control Panel Layout

2.1 Control Panel Components

The following illustration shows the e3 control panel wiring and components.

Note: Wiring methods shall be in accordance with the National Electrical Code/NPFA 70 and all local codes.

Note: The terminals are designed to accept 12-22 AWG, solid or stranded wire.

Note: To factory default the system, press & hold S1 for 20 seconds. When released, the system will start the factory default process. It is VERY important to wait 2-3 minutes for a solid blue LED (DL1) before programming the system. All user data will be erased, including the license key.

Table 2.1: LED Indicators

<table>
<thead>
<tr>
<th>LED</th>
<th>Condition</th>
</tr>
</thead>
<tbody>
<tr>
<td>➀</td>
<td>DL17 Red On = Power On Middle Board</td>
</tr>
<tr>
<td>➁</td>
<td>D9 Red On = Power On Bottom Board</td>
</tr>
<tr>
<td>➂</td>
<td>DL1 Blue On = System is Rebooted</td>
</tr>
<tr>
<td>➃</td>
<td>DL1 to DL16 Blue On = System is Booting</td>
</tr>
<tr>
<td>➄</td>
<td>DL19, DL18 Blue Blink = Network Connection</td>
</tr>
</tbody>
</table>

Note: System start up time is approx. 60 secs.

Table 2.2: Default I/O States

<table>
<thead>
<tr>
<th>Attribute</th>
<th>Default State</th>
</tr>
</thead>
<tbody>
<tr>
<td>Door Status Inputs</td>
<td>Normally Open, Unsupervised, 8 Sec. Held Open Time</td>
</tr>
<tr>
<td>REX Inputs</td>
<td>Normally Open, Momentary, Unsupervised</td>
</tr>
<tr>
<td>Auxiliary Inputs</td>
<td>Normally Open, Unsupervised</td>
</tr>
<tr>
<td>Door Lock Outputs</td>
<td>Not Energized, Single Pulse, 3 Second Unlock Time</td>
</tr>
<tr>
<td>Aux Outputs</td>
<td>Not Energized, Single Pulse, 3 Seconds On</td>
</tr>
</tbody>
</table>

Note: For UL installations, the maximum Ethernet cable length is 30m (98.5 FT).
3.0 Installing the Control Panel

3.1 Mounting the Compact Enclosure

The housing is designed to accommodate the necessary wiring connections for most installations. The compact enclosure is optimized to run wires under the back panel and thru the knockouts shown in Figure 3.1 and Figure 3.2. The enclosure should be mounted vertically on a wall, in a secure location within normal temperature and humidity levels.

Installing the Panel
1. Run all necessary wires to the panel location.
2. Remove the enclosure’s cover by removing the two screws in the front of the housing.
3. Level the enclosure on a sturdy wall. Mark the mounting holes with a pencil.
4. Partially insert screws into the top two mounting holes and hang the enclosure on the screws.
5. Pull all wires through the knock-out holes in the enclosure. Label each wire according to its use.
6. Recheck for level, insert the two lower screws, and tighten all four mounting screws.

Note: This device complies with Part 15 of the FCC Rules. Operation is subject to the following two conditions: (1) this device may not cause harmful interference, and (2) this device must accept any interference received, including interference that may cause undesired operation.

Note: Choose a centrally located, secure, clean and dry area near an AC power source. Avoid mounting the panel within 6 feet of any equipment that generates electrical interference.

Caution: This equipment includes electronic components that are highly sensitive to static electricity. Please discharge by touching an earth ground before installing or handling this equipment.

Note: The compact enclosure will not accommodate a backup battery. If using a backup battery, a separate housing must be installed or use PoE supply with suitable UPS backup.

Note: The plastic housing is not listed for installations that require UL 294.

Note: Tie down loops are located in the enclosure and used to provide strain relief for field connections.

Figure 3.1. Compact Enclosure
Mounting Extensions
If running surface wires, 6 extension legs may be snapped onto the back of the enclosure to provide additional space behind the enclosure for the wires.

Figure 3.2. Mounting Feet / Extensions for Compact Enclosure
### 3.2 Mounting the Metal Enclosure

The metal enclosure is designed to accommodate one or two 12VDC 7Ah backup batteries and the necessary wiring connections for most installations. Conduit knock-outs are provided on all sides of the enclosure. The enclosure should be mounted vertically on a wall in a secure location within normal temperature levels. A minimum of 12 inches of space around all sides of the enclosure is recommended.

#### Installing the Panel

1. Run all necessary wires to the panel location.
2. Remove the enclosure’s cover by unlocking the door and disconnecting the ground wire. The door may be lifted out of the hinge slots.
3. Remove the metal cabinet knock-outs required for wire entry and install bushing or conduit connectors as needed to protect wires from damage.
4. Level the enclosure on a sturdy wall. Mark the mounting holes with a pencil. (The cabinet can be vertically or horizontally mounted depending on space requirements.)
5. Partially insert screws into the top two mounting holes and hang the enclosure on the screws.
6. Pull all wires through the knock-out holes in the enclosure. Label each wire according to its use.
7. Recheck for level, insert the two lower screws, and tighten all four mounting screws.
8. Re-install the door and connect the ground wire to the door.

---

**Note:** Choose a centrally located, secure, clean and dry area near an AC power source. Avoid mounting the panel within 6 feet of any equipment that generates electrical interference.

**Caution:** This equipment includes electronic components that are highly sensitive to static electricity. Please discharge by touching an earth ground before installing or handling this equipment.

**Note:** Tie down loops are located in the enclosure and used to provide strain relief for field connections.
4.0 System Power

The system panel requires a 12VDC, 2A supply (not included). For UL installations, a Linear Plug in Power supply (PIP) is required (see below). The system may also be powered by a high Power over Ethernet (PoE) injector using an optional Linear PoE module.

♦ Linear 12VDC/24W (2A) PIP; P/N 0-291312RU
♦ Linear 12VDC/60W (5A) PIP; P/N 0-299177RU (required for UL installations)
♦ Linear e3 PoE module; P/N 620-100159 (requires additional high power PoE injector). PoE is not supported for installations requiring UL294.

4.1 Power Connection for Systems using Compact Enclosure

Power Supply Connection
1. Connect 12VDC from the included power supply to the +12V and GND input terminals on the panel. **Note**: e3 eMerge systems require a 12VDC, 2 amp Class 2 power supply. Incorrect voltage will damage the product and void the warranty.
2. Connect an earth ground to the green earth ground lead provided in the enclosure.
3. Turn on the power supply. If using a PIP for the power supply, it must be plugged into a dedicated receptacle that is not controlled by a switch.

**Note**: Wiring methods shall be in accordance with the National Electrical Code/NFPA 70 and all local codes.

**MINIMUM**

Cable Specifications for power: Use a minimum of 16 AWG Belden (2 conductor) or equivalent. Maximum distance: 6 feet (1.8 meters).

**Note**: A green wire pigtail for earth ground is provided in all enclosures.

**Connection for Linear PIP**

Use 60W PIP for the UL installations.

4. The power LEDs (DL17 and DL9) on the panel will turn on to indicate power is present.

*Figure 4.1. Power Connection*
**Power Fault Connection**

The controller is equipped with a power fault input that can be utilized as follows:

1. Determine whether your power fault input device uses a normally closed or normally open configuration. Please refer to instructions provided by the manufacturer.
2. Connect the power fault input device to PIN 3 and PIN 4 on the terminal strip.
3. Verify that the power fault input device is functioning properly.

![Figure 4.2. Power Fault Connection](image)

**Tamper Protection**

A tamper switch is mounted inside the enclosure and is pre-wired to the tamper input on the terminal strip. If the cover is removed for any reason the tamper switch will activate, triggering a condition that can be linked to an event action in programming (e.g., send an e-mail or generate an output).

*Note: The system settings must match the requirement (normally open or normally closed) of the power fault detection device.*
4.2 Power Connection for Systems using the Metal Enclosure

Systems using metal enclosures include a factory installed power supervision module as shown in Figure 4.3.

Power Supply Connection
1. Connect 12VDC from the included power supply to the RED (+) and BLACK (−) leads on the panel. *Note: e3 eMerge systems require a 12VDC, 2 amp Class 2 power supply. Incorrect voltage will damage the product and void the warranty.*
2. Connect an earth ground to the green earth ground lead provided in the enclosure.
3. Turn on the power supply. If using a PIP for the power supply, it must be plugged into a dedicated receptacle that is not controlled by a switch.
4. The power LEDs (DL17 and DL9) on the panel will turn on to indicate power is present.
5. Connect the leads to the battery (see below).

Battery Connection
The metal enclosure provides charging and space for up to two 12VDC/7Ah sealed lead-acid batteries (not included). The battery provides standby power when the primary power source is lost. The control panel will utilize backup battery until the battery voltage reaches 11VDC at which point the entire system shuts down.

Connecting Batteries in Parallel
Connecting batteries in parallel will double the capacity (amp hours) of the backup while maintaining the proper voltage. Parallel connected battery connection is shown in Figure 4.3.

Warnings:
- Use caution when installing batteries. Incorrect use can damage the battery, controller or can cause a fire.
- Connect a maximum of two identical batteries in parallel. DO NOT connect batteries in series. This will damage your system and void the warranty.
- The battery backup and charging uses advanced circuitry. Maximum charge rate is 650mA. Once the battery is fully charged it is maintained with an occasional 10mA charge. Ensure these ratings do not exceed the manufacturer's rating for the battery.
- Properly dispose of old batteries.
To determine standby battery time:

1. Determine the total standby load of the system by adding the maximum and standby current draw of the devices connected to the panel. For example, if the system consists of the control panel (200 mA) and one 75 mA reader the total standby load is 275 mA (200 mA + 75 mA).
2. Divide the total standby load by 1000 to convert it to amps. For example, 275 / 1000 = .275.
3. Divide the amp-hour rating of the battery by the total standby load to determine the standby time for the system. For example, 7.0 / .275 = 25.5 hours standby time using a 7 AH battery with a system that consists of the control panel and one 75 mA reader.

**Power Fault**

If AC power loss is detected, the power supervision module will automatically switch to the backup battery and activate the fault input. The fault input can be configured via programming to trigger an event such as e-mail or popup message. The transaction will be logged in the history of the controller.

**Tamper Protection**

A tamper switch is mounted inside the enclosure and is pre-wired to the tamper input on the terminal strip. If the cover is removed for any reason the tamper switch will activate, triggering a condition that can be linked to an event action in programming (e.g., send an e-mail or generate an output).

### 4.3 PoE Connection (optional)

Systems can be powered using Power over Ethernet (PoE), which is a method for providing power via Ethernet cabling. To place the controller in PoE mode, move the Power Input Jumper to the left position as illustrated in Figure 4.4.

A Power over Ethernet installation must use a high-power 30W PoE injector and the Linear E3-POE module. Refer to the PoE module’s installation guide for specific installation information.

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**Note:** Each controller consumes 200 mA of current at 12VDC (2.4W).

**Note:** When a power fault is detected, and the battery backup is used, system may be configured to back up database and log files to the microSD card.

**Note:** A PoE module is required for each controller that will use the PoE option.

**Note:** Linear E3-POE module; P/N 620-100159 (requires additional high power injector) Linear 30W PoE injector: POE-PLUS

**Note:** For PoE applications only use UL294B listed PoE power supplies. PoE is not supported for installations requiring UL294.

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![Figure 4.4. Power Input Jumper](image-url)
5.0 Inputs and Outputs

5.1 System Inputs

Systems have the capability of monitoring door status (door contact) inputs, request to exit (REX) inputs, and auxiliary general purpose inputs.

All inputs are assigned default features that can be configured as needed. The following table shows the default states for each of the inputs:

Table 5.1: Default Input States

<table>
<thead>
<tr>
<th>Input</th>
<th>Default State</th>
</tr>
</thead>
<tbody>
<tr>
<td>Door Status Inputs</td>
<td>Normally Open, Unsupervised, 8 Second Held Open Time</td>
</tr>
<tr>
<td>REX Inputs</td>
<td>Normally Open, Momentary, Unsupervised</td>
</tr>
<tr>
<td>Auxiliary Inputs</td>
<td>Normally Open, Unsupervised</td>
</tr>
</tbody>
</table>

Door Status Input
The door status input monitors whether the door is in an open or closed state. A door status switch (typically a magnetic reed switch) will change states when the door is opened or closed. The door status input does not require any programming to enable however, you will have to select either normally open (NO, factory default) or normally closed (NC) operation in the panel. Simply connect a magnetic reed switch to the appropriate door input as shown in the control panel illustration, Figure 2.1.

Request To Exit
The Request to Exit (REX) input is a momentary input closure that activates the door output relay for the same amount of time as a valid card swipe or keypad entry. REX devices can include a press-to-exit switch on the inside of a door or a passive infrared detector (motion detector), which allows convenient egress. The REX input does not require any programming. Simply connect a normally open (NO, factory default), momentary input device to the REX inputs as shown in the control panel illustration, Figure 2.1.

Auxiliary Inputs
The auxiliary inputs are general purpose inputs that can be used with a variety of input devices including CO2 detectors, alarm system integration, etc. These inputs can be configured via programming to trigger a defined action such as to activate an auxiliary output.
5.2 Wiring the Inputs

All inputs may be configured for normally open (factory default) or normally closed contacts with supervision or non-supervision. Use standard 1k ohm resistors for supervision. Refer to Figure 5.1 for the acceptable wiring configurations.


Note: Wiring methods shall be in accordance with the National Electrical Code/NFPA 70 and all local codes.

Tamper Protection

A tamper switch is mounted inside the enclosure for connection to pin 5 and pin 6 on the terminal strip. If the cover is removed for any reason the tamper switch will activate, triggering a condition that can be linked to an event action in programming (e.g., send an e-mail or generate an output).
5.3 System Outputs

All systems have door lock relays and auxiliary output relays that may be activated in response to reader activity, time schedules or input conditions. All relays are Form-C SPDT and provide non-powered dry contacts rated for 2A. The number of available door lock relays and auxiliary output relays will depend on the number of licensed doors.

Output Defaults

All outputs are assigned default features that can be configured as needed. The following table shows the default states for each of the outputs:

Table 5.2: Default Output States

<table>
<thead>
<tr>
<th>Output</th>
<th>Default State</th>
<th>Default Response</th>
</tr>
</thead>
<tbody>
<tr>
<td>Door Lock Outputs</td>
<td>Not Energized, Single Pulse</td>
<td>3 second unlock time in response to corresponding reader activity (Reader 1 activates door 1 lock relay)</td>
</tr>
<tr>
<td>Aux Outputs</td>
<td>Not Energized, Single Pulse</td>
<td>No default response. Must be configured via programming.</td>
</tr>
</tbody>
</table>

Wiring Requirements

The cable must be the proper gauge for the current load and should not be routed in parallel with other wiring especially high voltage or AC wiring. Refer to the Table 5.3 for wiring recommendations:

Table 5.3: Recommended Wiring Requirements

<table>
<thead>
<tr>
<th>Total Amps</th>
<th>Voltage (AC or DC)</th>
<th>Wiring Gauges and Distance</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>14</td>
</tr>
<tr>
<td>.5 A</td>
<td>12V</td>
<td>1500 ft</td>
</tr>
<tr>
<td></td>
<td>24V</td>
<td>2000 ft</td>
</tr>
<tr>
<td>1.00 A</td>
<td>12V</td>
<td>800 ft</td>
</tr>
<tr>
<td></td>
<td>24V</td>
<td>1000 ft</td>
</tr>
<tr>
<td>2.00 A</td>
<td>12V</td>
<td>400 ft</td>
</tr>
<tr>
<td></td>
<td>24V</td>
<td>480 ft</td>
</tr>
</tbody>
</table>
5.4 Door Lock Outputs

The door lock outputs can be configured to operate in fail-secure or fail-safe modes.

Wiring the Door Locks

Connect locking devices to the door relay as shown in Figures 5.3 through 5.5. Refer to the door strike specifications to determine the appropriate voltage and configuration. **WARNING:** DO NOT USE THE CONTROL PANEL’S POWER SUPPLY FOR THE LOCKING DEVICE. A SEPARATE POWER SUPPLY MUST BE USED.

*Caution:* Do not use the control panel’s power supply for the locking device. A separate power supply must be used.

*Caution:* The diode or MOV must be installed as shown in the illustrations. Failure to install these protection devices may damage the control board or erratic operation.

Note: Wiring methods shall be in accordance with the National Electrical Code/NFPA 70 and all local codes.

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**Figure 5.3. Fail Secure DC Door Strike (without power, door strike is locked)**

**Figure 5.4. Fail Safe DC Door Strike (without power, door strike is unlocked)**

**Figure 5.5. Fail Secure AC Door Strike (without power, door strike is locked)**
6.0 Readers

6.1 Wiring the Readers

The control panel can accept up to 8 readers or keypads. Each reader port on the panel supports a 12VDC reader with Wiegand output format. Readers can be installed as primary (entry) readers for each door as well as optional secondary (exit) readers.

The maximum power available for individual reader is 750 mA @ 12 VDC with a combined maximum of 1.5A for the controller. Determine the reader’s power consumption by referring to the documentation included with the reader. Exceeding the maximum current for individual readers or for the controller will damage the protection fuses and void the warranty.

Wiring Readers
1. Remove power from the control panel.
2. Pull the reader wiring through a knock-out in the panel’s enclosure.
3. Connect the color-coded wires from the reader’s wiring harness to the appropriate location of terminal strip as shown in Figure 6.1.
4. Remove excess shield to ensure that it is not exposed. An exposed shield can cause interference. Tape off any exposed shield with electrical tape.

Minimum Cable Specifications:
Twisted, shielded 22 AWG (250 ft.) or 18 AWG (500 ft.) Belden #9535 (5 conductor) or equivalent. Please follow manufacturers installation requirements.

Note: Wiring methods shall be in accordance with the National Electrical Code/NFPA 70 and all local codes.

Caution: Improper power wiring will damage the fuse and void the warranty.
7.0 Network Connection

The controllers must be located in a trusted network environment where a protected network security system (firewall, etc.) is installed and maintained. Obtain the following information from your network administrator before configuring the controller:

- IP address
- Subnet Mask
- Gateway
- DNS 1 and 2

7.1 Preparing for the Network

To allow for the system to be recognized on the local network, it is necessary to change the controller’s IP address as follows:

1. Connect your programming computer directly to the Ethernet port of the controller as shown in Figure 7.1. A standard Ethernet may be used for the direct connection - crossover is not required. (You may also connect the computer and controller to an Ethernet Switch.)

2. Assign a static IP address of 192.168.0.149 to the computer. (For instructions on how to change the static IP address of a Windows computer, please visit: http://technet.microsoft.com/en-us/library/ff710457).

3. After assigning the static IP address, open a web browser and enter the IP address of the controller (Default = 192.168.0.250).

4. The controller presents the e3 page as shown in Figure 7.2. To log on, enter the default user ID and password (admin/admin).

Note: For UL installations, the maximum Ethernet cable length is 30m (98.5 FT.).
5. Browse to the Network Configuration (IP address) page as shown in Figure 7.3. Enter the static IP address, Subnet Mask, Gateway and DNS server so that it matches the requirements of the local network. (Refer to the User Manual for complete programming information.)

5.1 Network Configuration Page

6. Click **Save & Reboot** and the system will reboot. (Reboot will take approximately 2 minutes.) **Note:** The system data will be lost if the controller is powered down without performing **Save & Reboot**.

7. Disconnect the programming computer from the control panel. The system is now ready for the local network.

7.2 Connecting to the Network

1. Pull an Ethernet cable through the opening in the enclosure nearest the Ethernet port.
2. Plug the RJ-45 connector into the Ethernet port on the controller.
3. Connect to the local area network (LAN) as shown in Figure 7.4.

Cable specification:
CAT 5 or better with an RJ-45 connector wired straight through to a network hub, switch or router.

7.2.1 Connecting to a LAN

If the network connection is functioning properly, the LAN LEDs on the control panel will illuminate as shown in Figure 7.5. The local computers will then be able to access the system by entering the IP address of the controller.
Note: LAN connection is only required for monitoring, reporting and configuration. Once configured, systems will operate without a LAN connection.

Figure 7.5. LAN LEDs
7.3 Adding a Client

Some e3 eMerge systems provide the ability to add additional controllers to expand the amount of doors or elevator control, inputs and outputs. These additional controllers are referred to as clients. A client can be mounted on top of the main controller (server) for systems using metal enclosures or in a separate enclosure.

Mounting a Client to a Server
1. **Disconnect power from the controller.**
2. Remove the 4 screws securing the shield over the controller.
3. Position the expansion board over the 4 existing standoffs and fasten using the standoffs included with the new controller. *Do not over-tighten or the expansion controller could be damaged.*
4. Install the shield over the expansion board using the 4 screws removed in Step 2.
5. Connect the client and server to the network and apply power. The client’s power connection must be connected to the output of the power supervision module or you can use the approved PoE module. See section 4 in this manual for power connections.

*Note: The Server and Client require independent network connections*
7.4 Configuring the Client and Server on the Network

IP Installer is a utility located on a thumb drive shipped with all systems. The purpose of this utility is to locate the server and client on the network. It also provides a simple method of changing the IP address of the controller(s).

Run IP Installer
1. Connect all controllers to the local network.
2. Connect the thumb drive (included with the system) to a Windows computer on the local network.
3. Locate IP Installer.exe and double-click the file.
4. IP Installer will open. Click **Scan** to search the network for controllers.
5. When controllers are identified they will be listed in IP Installer.

![Figure 7.7. IP Installer](image)

Change the IP Address of Server and Client
The default IP address of the server and client is 192.168.0.250. To avoid conflict on the network, the IP address of the client and server must be changed as follows:

1. Connect the server to the network.
2. Open IPInstaller.exe and click **Scan**.
3. Select the server from the list and click **Set Network**.
4. Enter a new IP address for the server. This information must be provided by the IT Administrator.
5. Change the Subnet Mask and Gateway to meet the requirements of the local network.
6. Enter the IP Installer password (default = 4321) and click **OK**.
7. Connect the client to the network and repeat steps 1 through 4 to change the client’s IP address.

Note: You will have to change or modify the firewall settings the first time IP installer is run.

Note: Consult the appropriate on-site IT Administrator when changing the IP Address, Subnet Mask and Gateway.
Assign the Server to Client
After the controllers are located on the network, the client must be linked to the server as follows:

1. Using a web browser on a local computer, enter the IP address of the client as configured in IP Installer.
2. The browser presents the Linear page as shown.
3. To log on, enter the user name (default = admin) and password (default = admin).
4. After a successful log on, the browser presents the page as shown. Click Edit.
5. Enter the IP address of the server as entered in IP Installer.
6. Enter the password (default = admin) and click \texttt{Save}.

\textbf{Link the Client to Server}

1. Using a web browser on a local computer, enter the IP address of the server as listed in IP Installer.
2. The browser presents the Linear page as shown.
3. To log on, enter the user name (default = admin) and password (default = admin).
4. After logging in, click \textit{Client Management}.
5. The client will appear in the list. Click the Use/Not Use button to link the client to the server. The button will display Use when the client is successfully linked to the server.

6. Click the Door icon and verify that the client doors are listed. The client and server are now linked together.

7.5 Programming the System

The system provides the ability to access and manage the system from a web browser on any local or remote computer. The system can be programmed using a simple Wizard tool, which allows the user to configure the basic settings. Visit the Wizard at any time by clicking icon in the lower left corner of the web page. Refer to the User Programming Guide (P/N 620-100240) for specific programming and configuration instructions.
# 8.0 Troubleshooting

## Table 8.1: Troubleshooting the System

<table>
<thead>
<tr>
<th>Question</th>
<th>Solution</th>
</tr>
</thead>
<tbody>
<tr>
<td>The control panel does not power up.</td>
<td>• Check setting of JP1 on middle board (near input power connector) to ensure that the jumper is in the appropriate position for your desired power source.</td>
</tr>
<tr>
<td></td>
<td>• Measure input power for +12VDC</td>
</tr>
<tr>
<td></td>
<td>• If RED LED’s are off, then input fuse may be blown. This fuse is not field-replaceable.</td>
</tr>
<tr>
<td>The control panel powers up but does not respond to card readers or inputs.</td>
<td>• Measure power at reader connectors. If no voltage is present, then reader fuse may be blown.</td>
</tr>
<tr>
<td></td>
<td>• Bring reader and/or input and connect directly at the panel. If it works at the panel, the wire run may be faulty.</td>
</tr>
<tr>
<td>No network communication exists with the control panel.</td>
<td>• If LAN LED’s are off or solid, then no physical network connection exists. Check network cabling.</td>
</tr>
<tr>
<td></td>
<td>• Verify the Subnet Mask, Gateway, DNS and IP address as provided by the network admin.</td>
</tr>
<tr>
<td>I have an unlicensed controller, how do I obtain a license key?</td>
<td>• The MAC address is printed on the controller. Using the MAC address, the license key can be obtained by visiting <a href="http://www.e3upgrade.com/">http://www.e3upgrade.com/</a> and entering the MAC address.</td>
</tr>
<tr>
<td>How to reboot the system?</td>
<td>• Hardware Reboot system: Momentarily press switch S2 on middle board (near bank of 16 LED’s).</td>
</tr>
<tr>
<td>How to clear the memory of the system and restore factory defaults?</td>
<td>• Press and Hold switch S1 for full 20 seconds on middle board (near bank of 16 LED’s).</td>
</tr>
<tr>
<td></td>
<td>• You may also reboot and factory default the system using the GUI software.</td>
</tr>
<tr>
<td></td>
<td><strong>Note:</strong> If factory defaulted, all configuration information will be lost including the license key. To retrieve the license key, visit <a href="http://www.e3upgrade.com">www.e3upgrade.com</a> and enter the MAC address of the controller (MAC Address is printed on the product).</td>
</tr>
</tbody>
</table>

For further troubleshooting assistance, please visit the following online resources:

♦ [http://www.learnlinear.com](http://www.learnlinear.com)
♦ [http://www.e3links.com](http://www.e3links.com)

**Nortek Security & Control Technical Support:**

♦ Tel: (800) 421-1587;
♦ Hours: 5:00 AM to 4:30 PM Pacific Time, M-F
9.0 Test, Maintenance and Service

9.1 Testing
Monthly testing of the system is recommended.
♦ Check that all used inputs and outputs are correctly functioning with the connected devices.
♦ Check that system and log backups are occurring at scheduled times.
♦ Check for proper operation of backup battery. As a precaution, backup system data before performing a battery test.

9.2 Maintenance
The systems require very little maintenance. It is recommended to check the following every 6 months:
♦ Cover or door is secure
♦ Enclosure is clean and dry
♦ All wires are securely connected to the terminals and proper strain relief is used.

9.3 Service
These systems contain Class 2 circuits. Do NOT alter or tamper with any of the components in these systems.

There are no user serviceable parts on the controllers or on the power supervision and battery charger module. Contact technical service for assistance if you are experiencing operational difficulties.

Batteries used for the power backup should be replaced every 2-3 years. If using two batteries, always replace both batteries with new, identical batteries.

9.4 Parts List
Polycarbonate Shield ................................................................. 620-100070
Polycarbonate Shield for Elevator ............................................. 620-100073
Tamper Switch for Compact Enclosure ...................................... 620-100038
Tamper Switch for Metal Enclosure .......................................... 2500-2347
e3 PoE module ....................................................................... 620-100159
Linear 30W PoE injector ............................................................ POE-PLUS
Linear 12VDC/24W PIP ............................................................. 0-291312RU
Linear 12VDC/60W PIP (recommended power supply) ............ 0-299177RU
Replacement Power Supervision/Battery Charger Module ........ 620-100002

For a replacement Controller, please contact Nortek Security & Control Sales for support at 1-800-421-1587
10. Notes